



STATE OF WASHINGTON
OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555

February 29, 2012

Brad Flaherty, Director
Department of Revenue
Post Office Box 47450
Olympia, WA 98504-7450

Dear Mr. ^{BRAD}Flaherty:

In accordance with RCW 43.20A.725, the Office of Financial Management (OFM) is required to review and approve the proposed annual budget for Telecommunications Relay Services (TRS) operated by the Department of Social and Health Services (DSHS) Office of the Deaf and Hard of Hearing (ODHH).

My staff reviewed and approved the attached proposed budget for Fiscal Year 2013, which I am forwarding to your office for consideration. OFM recommends reducing the excise tax from 19 cents to 17 cents for Fiscal Year 2013 to continue to provide Captioned Telephone (CapTel) relay services.

If you have any questions, please contact Ryan Black of my staff at (360) 902-0417 or Ryan.Black@ofm.wa.gov.

Sincerely,


Marty Brown
Director

Enclosure

cc: Tracy Guerin, Chief of Staff, DSHS
Kathy Marshall, Director, Management Services Division, DSHS
Eric Raff, Director, ODHH, DSHS
Carole Holland, Senior Budget Assistant, OFM
Ryan Black, Budget Assistant, OFM

Department of Social and Health Services

Office of the Deaf and Hard of Hearing

**FISCAL YEAR 2013
ANNUAL BUDGET**

OFFICE OF THE DEAF AND HARD OF HEARING		
NON APPROPRIATED (PROGRAM 850) / APPROPRIATED (PROGRAM 100)		
FISCAL YEAR 2013 BUDGET		
REVENUE	Monthly	Annually
TRS EXCISE TAX REVENUE	425,761	5,109,130
- TELEPHONE LINES @ .17 CENTS PER LINE / MONTH		
FEDERAL COMMUNICATION COMMISSION REIMBURSEMENT	20,639	247,663
- FOR NATIONAL DEAF-BLIND EQUIPMENT DISTRIBUTION PRGM		
TOTAL REVENUE	446,399	5,356,793
LESS EXPENDITURES:		
ADMINISTRATION		
- ANNUAL STAFFING LEVEL - 15.75		
- SALARIES & BENEFITS (PERSONNEL)	94,304	1,131,643
- ADA REASONABLE ACCOMMODATIONS (SERVICE CONTRACT)	6,250	75,000
- OVERHEAD (OTHER)	12,760	153,117
TOTAL	113,313	1,359,760
TELECOMMUNICATION RELAY SERVICES (TRS)		
- PURCHASED SERVICES	130,190	1,562,278
TOTAL	130,190	1,562,278
TELECOMMUNICATION EQUIPMENT DISTRIBUTION (TED)*		
- EQUIPMENT PURCHASE	16,328	195,940
- CLIENT CONTRIBUTIONS	(2,010)	(24,116)
- EQUIPMENT REPAIRS	500	6,000
- TRAINING	31,083	373,000
- NATIONAL DEAF-BLIND EQUIPMENT DISTRIBUTION PROGRAM	20,639	247,663
TOTAL	66,541	798,487
COMMUNICATION ACCESS NETWORK (CAN)		
- PURCHASED SERVICES & RELATED COSTS	4,167	50,000
TOTAL	4,167	50,000
ASSISTIVE COMMUNICATION TECHNOLOGY (ACT)		
- PURCHASED SERVICES & RELATED COSTS	1,250	15,000
TOTAL	1,250	15,000
SIGN LANGUAGE INTERPRETER MANAGEMENT (SLIM)		
- PURCHASED SERVICES	417	5,000
TOTAL	417	5,000
INFORMATION REFERRAL ADVOCACY (IRA)		
TOTAL	3,299	39,585

TOTAL EXPENDITURES - NON APPROPRIATED (PROGRAM 850)	319,176	3,830,110
TOTAL EXPENDITURES - APPROPRIATED (PROGRAM 100)		
- SHS/REGIONAL SERVICE CENTERS & ADMINISTRATION (2 FTEs)	82,750	993,000
- DEAF-BLIND SERVICE CENTER	20,000	240,000
- VOCATIONAL REHABILITATION	12,500	150,000
TOTAL EXPENDITURES - APPROPRIATED (PROGRAM 100)	115,250	1,383,000
TOTAL EXPENDITURES - NON APPROPRIATED & APPROPRIATED	434,426	5,213,110
REVENUE EXCEED EXPENDITURES	11,974	143,684
BEGINNING FY13 FUND BALANCE - 7/01/12		2,267,256
REVENUE EXCEED EXPENDITURES		143,684
ENDING FY13 FUND BALANCE - 6/30/13		2,410,940

OFFICE OF THE DEAF AND HARD OF HEARING

	Budget			
	FY12	FY13	Increase (Decrease)	Percentage
PROGRAM 850	FY12	FY13	Increase (Decrease)	Percentage
FTEs	15.75	15.75	-	0%
Salaries & Benefits	1,131,519	1,131,643	124	0%
Administration: Reasonable Accommodations	95,000	75,000	(20,000)	-21%
Administration: Overhead	192,257	153,117	(39,140)	-20%
Telecommunication Relay Services (TRS)	1,652,709	1,562,278	(90,431)	-5%
Telecommunication Equipment Distribution Program (TED)*	529,284	798,487	269,203	51%
Communication Access Network (CAN)	30,000	50,000	20,000	67%
Assistive Communication Technology (ACT)	15,000	15,000	-	0%
Sign Language Interpreter Management (SLIM)	5,000	5,000	-	0%
Information Referral Advocacy (IRA)	41,724	39,585	(2,139)	-5%
TOTAL FOR PROGRAM 850	3,692,493	3,830,110	137,617	4%
PROGRAM 100	FY12	FY13	Increase (Decrease)	Percentage
FTEs	2	2		0%
Salaries & Benefits	125,500	127,500	2,000	2%
Administration: Reasonable Accommodations	3,000	3,000	-	0%
Administration: Overhead	18,881	16,881	(2,000)	-11%
Regional Service Centers**	816,419	1,056,419	240,000	29%
Communication Access Network (CAN)	25,200	25,200	-	0%
Administration: Travel	4,000	4,000	-	0%
Division of Vocational Rehabilitation Fund Transfer	150,000	150,000	-	0%
TOTAL FOR PROGRAM 100***	1,143,000	1,383,000	-	0%
TOTAL BUDGET*	4,835,493	5,213,109	137,617	3%
* Includes \$247k for FCC NDBEDP which will be 100% reimbursed				
** Includes \$240k for DeafBlind Service Center - FY12 budget was submitted prior to 2011-2013 Omnibus Operating Budget passage				

**OFFICE OF THE DEAF AND HARD OF HEARING
FISCAL YEAR 2013 BUDGET**

PROGRAM	850	100	ODHH \$	ODHH %
Salaries & Benefits	1,131,643	127,500	1,259,143	24.2%
Administration*	228,117	23,881	251,998	4.8%
(TRS) Telecommunication Relay Services	1,562,278		1,562,278	30.0%
(TED) Telecommunication Equipment Distribution	798,487		798,487	15.3%
(CAN) Communication Access Network	50,000	25,200	75,200	1.4%
(SHS) Social & Human Services **		1,056,419	1,056,419	20.3%
(ACT) Assistive Communication Technology	15,000		15,000	0.3%
(SLIM) Sign Language Interpreter Management	5,000		5,000	0.1%
(IRA) Information Referral Advocacy	39,585		39,585	0.8%
(DVR) Division of Vocational Rehabilitation***		150,000	150,000	2.9%
TOTAL FOR PROGRAM 850/100	3,830,110	1,383,000	5,213,109	100%
* Includes accommodations & overhead				
** includes Deaf-Blind Service Center per 2011-2013 Omnibus Operating Budget				
*** Fund transfer per 2011-2013 Omnibus Operating Budget				

